



ARKANSAS CENTER FOR NURSING, INC.

1123 S. University Avenue, Suite 800 • Little Rock, Arkansas 72204
Email: arcenterfornursing@gmail.com Web: www.arcenterfornursing.org

ACN Annual Membership Meeting October 9, 2018 6:00 pm

- PRESENT:** *Individuals attending the membership meeting at the University of Central Arkansas location who signed in where:* Janet Smith, Kristie Lowry, Traci Elliff, Clintia (Che) Reed, Pipere Brettell, Sandie Nadelson, Patricia Cowan, Julie Meaux Susan Gatto, Angie Chives, Amy Ramick, Jacqueline Nunn, Leanne Lefler, Susan Erickson, Randi Mckey, Keitha Griffith, Leonie DeClerk, Sue Tedford
- I. CALL TO ORDER:** Sue Tedford called the meeting to order at 6:00pm and welcomed attendees to the 3rd Annual ACN Membership Meeting—both those attending live at the University of Central Arkansas (UCA) and those attending via Facebook Live. Ashley Davis, Executive Director, and attending board members, Griffith, Lowry, Cowan, Smith, and Reed were introduced.
- II. WELCOME:** Susan Gatto, Director of the School of Nursing at UCA, extended a welcome to those attending and invited them to partake of refreshments.
- III. APPROVAL OF 2017 ANNUAL MEETING MINUTES:** Minutes of the 2nd Annual Membership Meeting were disseminated with the meeting agenda in advance of the meeting. The minutes were presented and reviewed. See attachment.
MOTION: Accept the 2nd Annual CAN Membership Meeting minutes as presented.
MOTION MADE BY: Kristie Lowry
SECONDED BY: Pipere Brettell
APPROVED
- IV. PROPOSED AMENDMENTS TO BY-LAWS:** Sue Tedford presented two bylaw amendments for membership consideration. These amendments had been disseminated with the meeting agenda in advance of the annual meeting.
- a. Voting Procedures:** Article III. Section 4. This amendment would enable members to vote electronically during the voting period, not limited to being present at the annual meeting. See attachment.
MOTION: Moved to accept the amendment to Article III. Section 4 of the bylaws as presented.
MOTION MADE BY: Leanne Lefler
SECONDED BY: Keitha Griffith
APPROVED (24 of 24 attending)
- b. Fiscal Year:** The circulated amendment to change the fiscal year from calendar year (January to December) to July to June to coincide with funding from the grant was discussed.
MOTION: Moved to accept the amendment to Article VIII. Section I of the bylaws as presented.
MOTION MADE BY: Leanne Lefler
SECONDED BY: Kristie Lowry
APPROVED (24 of 24 attending)



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- V. **OVERVIEW OF ORGANIZATION:** Ashley Davis provided an overview of the organization. She shared that the organization had gained 75 individual members this year.
- VI. **SPEAKER:** Teresa Whited, DNP, APRN and Leonie DeClerk, DNP, APRN provided a presentation on legislative advocacy.
- VII. **COMMITTEE UPDATES:** The meeting slide presentation provided a summary of activities/outcomes from each of the committees. (see attachment). Individuals from each committee provided a verbal update.
- a. **Administrative Committees:**
 - i. **Finance-**Kristie Lowry, treasurer, provided information on funds.
 - ii. **Nominating-**The three nominees for positions on the board were shown.
 - b. **Leadership-**Keitha Griffith presented on the 40 Nurse Leaders Under 40 Program, Nurses on Board training conducted Oct. 1-2, 2018, and the need to relaunch the Young Leaders Program. Next committee meeting: Oct. 24 at 12:30pm.
 - c. **Education-**Ashley Davis presented for Debra Jeffs. The associate degree programs are taking about progression in education. They are looking at barriers/facilitators to teaching culture of health and plan to replicate Adelphi study.
 - d. **Practice-**Pipere Brettell discussed the nursing roundtable, outreach, education of legislators, and Nurses Day at the Capital.
 - e. **Data Resource and Reporting-**The committee published the Workforce Report in April 2018. The committee plans to publish a workforce report every other year.
- VIII. **ORGANIZATIONAL MEMBERSHIP:** The organization has 302 individual members. We are working to increase individual and organizational memberships.
- IX. **INTRODUCTION OF BOARD OF DIRECTOR CANDIDATES:** The slate of candidates for the Board of Directors was presented. Bios of nominees had also been shared prior to the meeting. For the Nursing Education Representative, two nominees were presented. The bio of Donna Koestler was read as she was not present in person. Leanne Lefler presented her qualifications and interest in the position. One candidate for the At-Large Representative, Randi Mackey, shared her qualifications and interest in the position.
- a. **Voting Instructions:** Voting instructions were reviewed. The voting period commences now and will continue through 11:59pm October 11, 2018. Election results will be posted on the ACN website this weekend and those elected notified by the Executive Director.
- X. **NEXT STEPS:** The organization has filed for and is awaiting determination of 501(3)(c) status. Priorities are (1) explore new ways to generate revenue; (2) grow individual & organizational membership; (3) increase engagement of membership; (4) continue the work that began with the Arkansas Action Coalition; (5) develop leadership training for nurses throughout the state; (6) publish nursing workforce reports and quarterly briefs from those reports
- XI. **UPCOMING EVENTS:** Keeper of the Lamp, Nov. 3rd; Healthy AR Nurse Challenge; and Nurses on Board Coalition.



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XII. **CERTIFICATES OF APPRECIATION:** Sue Tedford presented certificates of appreciation to Board of Director Members who have completed terms on the Board.

XIII. **ADJOURNMENT**

MOTION: At 7:25pm a motion was made to adjourn the annual membership meeting.

MOTION MADE BY: Patricia Cowan

SECONDED BY: Kristie Lowry

APPROVED

The 3rd Annual ACN Membership Meeting was adjourned at 7:25pm.

Submitted by:

Sue Tedford, President

Date

Patricia Cowan, Secretary

Date